From:	Bansal, Shalini
To:	Marshall, Wilfred; Shawn Jensen
Cc:	Alvis, Brian; FitzGerald, Shannon; Skrinde, Kristine
Subject:	RE: MOU a.k.a. Joint Agreement Instructions
Date:	Friday, November 20, 2015 2:02:07 PM
Attachments:	Updated Joint Agreement Instructions.docx image001.png

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Dear Wil:

I believe that you are referring to a Joint Agreement that should be made between co-applicants to a grant. Attached are some instructions on what must be addressed in a joint agreement. Note that if the land to be developed is owned by the Port, a long-term lease may be required, or the Port may have to become a co-applicant.

Sincerely,

Shalini

From: Marshall, Wilfred
Sent: Friday, November 20, 2015 12:14 PM
To: FitzGerald, Shannon; Shawn Jensen
Cc: Alvis, Brian; Bansal, Shalini
Subject: RE: MOU template

Shannon,
Did I mis-lead Shawn???? I was discussing a MOU with the group while I was driving through the desert and I indicated to them that a MOU had to be developed between the non-profit and the city of LA since they would be developing on Port land. He like to deal with you so I suggested that you would be more than happy to have Brian or Shalini send him a sample MOU for a co-applicant use. I was not talking about the MOA……I am on leave now but back in beautiful Los Angeles.

From: FitzGerald, Shannon
Sent: Thursday, November 19, 2015 1:58 PM
To: Shawn Jensen
Cc: Marshall, Wilfred
Subject: RE: MOU template

Hi Shawn,

Thanks for your call and email. Here's the MOA template and an example of a MOA prepared for a West Virginia project.

If the application is moved forward, then EDA would prepare the MOA. The SHPO, AltaSea, the Port, and possibly the Advisory Council on Historic Preservation would be signatories. If it is a fairly simple project, then we can use the attached form and our Regional Director could sign it. If it is a more complex project, then it would be sent to EDA HQ (the Deputy Assistant Secretary for Regional Affairs, I believe) for review and signature.

If you have any questions on the process or the form, please let me know. Thanks again, Shannon 206-220-7703

From: Shawn Jensen [mailto:sjensen@altasea.org]
Sent: Thursday, November 19, 2015 11:45 AM
To: FitzGerald, Shannon
Subject: MOU template

Hi Shannon,

I just spoke with Wil about our EDA application and we discussed an MOU we will have to create with the Port of Los Angeles. He stated that I could ask you for a template or something to that effect and mentioned that "a" Brian could help as well. Please give me a call at your convenience to discuss. 424-210-4326 or on my cell at 310-648-9826.

Thank you,

SHAWN JENSEN
Manager of Government Funding and Program Partnerships
AltaSea at the Port of Los Angeles
Direct: (424)210-4326 Main: (424)210-4320
222 West 6th Street, Suite 1010
San Pedro, CA 90731
sjensen@altasea.org
www.altasea.org