

**ECONOMIC DEVELOPMENT ADMINISTRATION  
ARCHITECT/ENGINEER CONTRACTS**

- The Architect/Engineer (A/E) must be competitively procured in order to be an eligible expense. The firm must be selected in accordance with procurement standards set forth in 2 CFR 200, and accordingly to EDA publication “Summary of EDA Construction Standards”.
- The executed contract between the Recipient and the A/E must be submitted and approved by the EDA Regional Office Project Engineer prior to initial disbursement.
- Please consult with the EDA Regional Office Project Engineer to submit a draft contract for review prior to execution.
- The fee for basic services must be either a fixed price or a cost reimbursement with an agreed maximum to be eligible for EDA participation. The use of the cost-plus-a-percentage-of-cost and percentage of construction cost forms of compensation are specifically prohibited.
- Please submit the following items to the EDA Regional Office Project Engineer:
  - **A/E Contract**
    - Contract executed between the Recipient and the Architect/Engineer.
    - [A/E Contract Checklist](#)